



**Yucca Valley Airport District**  
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## **BOARD OF DIRECTORS MEETING MINUTES**

**October 11, 2023 6:30 pm**

Town of Yucca Valley Community Center

### **MINUTES**

1. **FLAG SALUTE:** Led by Phil Sallee at 18:30
2. **CALL to ORDER/ROLL CALL:** Present: Irvin Craig, Jamie Stypinski, Tim Lewis, Eric Aumont, Gerard Noonan
3. **REVIEW PREVIOUS MINUTES:** Review the minutes of September 13, 2023 Regular BOD meeting. Motion made by G. Noonan to approve minutes. 2nd by E. Aumont, Vote: 5-0 to approve.
4. **CORRESPONDENCE:**
  - State of California Annual Information Request (CalPERS)**Open Comments Correspondence:** T. Lewis provided instruction on how to fill out the form.
5. **OLD BUSINESS:**
  - CAP grant request status – T. Lewis submitted application for the available \$30,000. Additional \$10,000 won't be available until early next year.
  - Draft of letter to YVAD Community regarding Airport Access (gate card), date. Discussion on process and how to address violators. Committee formed to address this process: (J. Amundsen and Rick Sturgill)
  - Infield plan proposal for hangars/leasable land discussion. Table – proposed lease to be presented at next meeting.
  - Airport Manager Report:
    - East end gate delivery planned this week
    - West end is next
    - T. Lewis added that new CALTRANS representative Pat Quinlan came for a site inspection (annual). All runway lights were operational!
  - Website hosting/coding – Motion by G. Noonan for Beth to establish a new GoDaddy account for YVAD using debit card (approx. \$200/year) so we can begin rebuild of website. 2<sup>nd</sup> by T. Lewis. VOTE: 5-0 for approval.

### **Open Comments Old Business:**

6. **NEW BUSINESS:**
  - Airport fencing modifications after initial/original board approval. Much discussion on airport requirements for fencing. Reviews of FAA regulations, county plan approval and Yucca Valley Airport District previous agreement on standards are not posted on our website or otherwise readily available. Years' long history of discussion on this subject

could be found in previous minutes. Closed public comment while board discussed situation where property owner is wanting to put non-chain link 4' fence in place of established 6' chain link. Motion by G. Noonan to officially establish YVAD standard airport fencing of 6' chain link with any variance requests to be submitted in writing with specific materials and dimensions included. 2<sup>nd</sup> by T. Lewis. VOTE: 4-0 with J. Stypinski abstaining.

**Open Comments New Business:**

**7. TREASURER'S REPORT:**

- a. Treasure's Report: Treasurer's report presented by B.Meade.  
Motion by T. Lewis, 2nd by E. Aumont to accept Treasurer's report and pay proposed bills.  
VOTE: 5-0 to approve.

**8. GENERAL PUBLIC COMMENTS:** None

**9. Future Agenda Items:**

- Annual review schedule of fees for airport usage (overnight parking, through-the-fence, tie-down, port-a-port, commercial, etc.)
- Job descriptions: Airport Manager, Administrative Assistant.
- Weed abatement plan
- Merchant account for accepting electronic payments

**10. DIRECTORS' REPORTS:**

Irvin Craig, President:	Thanked G. Noonan and B. Meade for organizing ribbon cutting event.
Gerard Noonan, Vice President:	Thanked everyone on the board and public for coming out to the ribbon cutting event.
Jamie Stypinski, Secretary/Treasurer:	Reports that negative emails have been sent to her and her family by airport manager regarding the fencing situation.
Tim Lewis, Member:	Thanked organizers of ribbon cutting event.
Eric Aumont Member:	Thanked organizers of ribbon cutting event.

**11. ADJOURNMENT:** Meeting adjourned by Irvin Craig at 20:06.