



Yucca Valley Airport District
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BOARD OF DIRECTORS MEETING MINUTES

August 9, 2023 6:30 pm

Town of Yucca Valley Community Center

MINUTES

1. **FLAG SALUTE:** Led by Phil Sallee at 18:44
2. **CALL to ORDER/ROLL CALL:** Present: Irvin Craig, Jamie Stypinski, Eric Aumont, Gerard Noonan (slightly late and missed the review of previous meeting minutes)
Absent: Tim Lewis
3. **REVIEW PREVIOUS MINUTES:** Review the minutes of July 12, 2023 Regular BOD meeting. Motion made by E. Aumont to approve minutes. 2nd by J. Stypinski, Vote: 3-0-0 to approve.
4. **CORRESPONDENCE:**
 - Town of Yucca Valley request for comment on Danmark Development (La Paloma Homes) project pre-application.
 - Town of Yucca Valley request for comment on Evoque Modern project pre-application.
 - Town of Yucca Valley request for comment on Reis Group Inc project pre-application.

Open Comments Correspondence: Airport Manager reported that he already responded (from forwarded email).
5. **OLD BUSINESS:**
 - CAP grant request status – Table until T. Lewis is present
 - B. Meade presented a draft of letter to YVAD Community regarding Airport Access (gate card), Agreements and Fees. Board Members will review draft. Table for discussion after review.
 - Fees policy clarification, exceptions, etc. (tie-down, T-Hangar, overnight parking)
 - Waiving fees policies – Through The Fence (TTF) Agreement and Access Fee
 - Public Open Comments – Discussion regarding access cards and codes, non-operative aircraft in tie-down spots, insurance requirements, etc.
 - Infield plan proposal for hangars/leasable land discussion. C. Salciccioli clarified this proposal during open discussion. G. Noonan requested financials of the investor entity, formal lease agreement proposal, Letter of Intent, etc. To be presented at next meeting.
 - Airport Manager Report:
 - Progress and finalization of runway project. Board of Directors voted 4-0-0, by email on August 4th to approve re-opening the runway on August 5th based on Airport Manager approval of completion of project (earlier than estimated). Materials used came in just under tonnage proposed. Application for payment along with required lien releases and contractor W-9 were received. Payment is proposed in today's Treasurer Report of payables to approve.

- East end access and security fencing, gate status. Posts and fencing to be set next week. Clicker will be provided to pilots with on-file TTF Agreement and paid access fee.
- West end fencing update, walk gate - Copper Room. Installation to begin next week. C. Saliccioli to request reimbursement for materials. He is providing labor. Also suggests considering a pre-paid debit card for monthly allowance.
- Public Open Comments. Discussion on volunteer labor.
- Website hosting/coding – G. Noonan reports that T. Lewis and Ivan are still discussing issues and technology. Discussion on new domain name. Proposed that we come next meeting with a new domain name and start fresh.

Open Comments Old Business:

6. NEW BUSINESS:

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Open Comments New Business:

7. TREASURER’S REPORT:

- a. Treasure’s Report: Treasurer’s report presented by B.Meade. Reported that Assessment file (due August 10th) was submitted on August 1st, electronically to county as per instructions. We have received PIP331-PIP311R01 report to verify correct submission. Cash balances reported along with income and expense as of end of July. List of payees and backup for payments due was presented. Griffith contract attached. Motion by G. Noonan, 2nd by E. Aumont to accept Treasurer’s report and pay proposed bills.
VOTE: 4-0-0 to approve.

8. GENERAL PUBLIC COMMENTS: None

9. Future Agenda Items:

- Review schedule of fees for airport usage (overnight parking, through-the-fence, tie-down, port-a-port, commercial, etc.)
- Job descriptions: Airport Manager, Administrative Contractor.
- Weed abatement plan
- Ribbon cutting/Christening of runway ceremony

10. DIRECTORS’ REPORTS:

Irvin Craig, President: Reports that airport lost power for a short time during recent weather. Generator worked for lights but was supposed to back up hand held radio? Phil Sallee commented that radio didn’t work because it needed to be reset. It needs its own battery backup. C. Saliccioli will get a battery backup for that radio. Irvin thanks Phil Sallee for his dedication and attention to the airport.

Gerard Noonan, Vice President: Would like to have help in orchestrating a ribbon cutting ceremony to celebrate the runway project. Discussion on proposed date. Potentially the third week of September if the desired dignitaries are available. G. Noonan and J. Stypinski will work together and reach out to Wanda at Yucca Valley Chamber of Commerce for help.

Jamie Stypinski, Secretary/Treasurer: None
Tim Lewis, Member: Absent
Eric Aumont Member: None

11. ADJOURNMENT: Meeting adjourned by Irvin Craig at 20:04.