



Yucca Valley Airport District

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BOARD OF DIRECTORS MEETING MINUTES

April 12, 2023 6:30 pm

Town of Yucca Valley Community Center

MINUTES

1. **FLAG SALUTE:** Led by Gerard Noonan at 18:30
2. **CALL to ORDER/ROLL CALL:** Present: Irvin Craig, Tim Lewis, Gerard Noonan
Absent: Dave Palacios, Jamie Stypinski
3. **MINUTES:** Review the minutes of March 8, 2023 Regular BOD meeting and March 23, 2023, Special BOD meeting. Motion made by T. Lewis to approve both sets of minutes. 2nd by G. Noonan, **Vote:** 3-0-2 to approve.
4. **CORRESPONDENCE:**
 - a. Morongo Basin Fire Sage Council summary of recommendations for review. Forward any changes by 4/21/2023.
 - b. Auditor-Controller CD PI824 collection for 02/25/2023 – 3/24/203.11
 - c. Email from CSDA for \$75 off registration for Special District Legislative Days
 - d. Next Aviation Technology Advisory (ATAC) mtg tentatively scheduled May 2nd, 2023.

Open Comments Correspondence: None

5. OLD BUSINESS:

Runway repair reporting on research for affordability on reconstruction versus overlay.

Financial analysis, comments, recommendation emailed by J.Stypinski were read aloud: "Looked at the last 9 years for net income. Excluded last year due to it being an anomaly. Back taxes and grant money received for 2021-2022."

- If take loan, net income after loan payment will not be enough to cover additional maintenance and runway expenses.
- There won't be enough money to crack fill and slurry coat run-up areas and taxiways.
- There won't be enough money to do required maintenance on newly repaved runway if take the loan.
- Overlay would leave over \$200,000 in bank and airport district debt free
- Overlay could be ground up in the future as additional base material ultimately ending up with a better, thicker base
- Overlay allows the airport to have money to repair the run-up areas and taxiways

G.Noonan comments: annual Town of Yucca Valley funds could be available for roadway/runway maintenance.

T. Lewis comments: Analysis presented above does not include \$10K/year cap grant nor complete Assessment income picture. If BOD approves a resolution, we could go forward to apply for \$275,000 loan with likely 90 day turnaround to funds-in-hand to start project.

T.Lewis made a motion to approve Resolution 2023-1 (attached) to authorize submittal and execution of application for \$275,000 loan from State. G.Noonan 2nd. **VOTE: 3-0-2 to approve.**

a. AIRPORT MANAGER REPORT:

- i. East end access and security fencing – materials have been ordered
- ii. West end fencing update – materials have been ordered
- iii. Signage update (TABLE TO NEXT MEETING)

b. Fees for airport usage (overnight parking, through-the-fence, tie-down, port-a-port, commercial, etc.)

- i. Alternative methods of payment (digital) – G.Noonan reported that we would need to approve setting up a merchant services account that would work with our web site.
- ii. Website hosting and design – team will research references for a web designer.

Open Comments OLD BUSINESS: public comments in support of going forward with reconstruction of runway rather than overlay. Also discussed fund raising in the future.

6. NEW BUSINESS:

- a. **Insurance Renewal:** Application is submitted, waiting for quote. Agreed to submit an application for Directors and Officers liability coverage to obtain a quote.
- b. **Airport Access – Essig family hangars:** Discussion. Need to prevent vehicles and pedestrians from entering airport through private property. Airport Manager will price options for gate, will put up temporary chain to deter/restrict access.
- c. **Form 700 for financial and conflict disclosures due:** All board members present turned in forms for filing.
- d. **Resignation email/letter was sent on April 7 to all Board members by Dave Palacios. He will step down as Board Member due to personal reasons.** The YVAD will appoint a replacement after soliciting applicants from qualified individuals in the District. Notices will be placed in locations within the District and the Board will plan to appoint a replacement at the next regular meeting. (May 10, 2023)

Open Comments NEW BUSINESS: None

7. TREASURER’S REPORT:

- a. **Treasurer’s Report:** Treasurer’s report presented by B.Meade
Motion by G.Noonan, 2nd by T.Lewis to accept Treasurer’s report and pay listed bills.
VOTE: 3-0-2 to approve.

8. GENERAL PUBLIC COMMENTS: None

9. DIRECTORS’ REPORTS:

- Irvin Craig, President: Reported that County Public Works confronted the weed abatement crew about dumping the weeds in the drainage.
- Gerard Noonan, Vice President: Planning Commission is looking for board members

Jamie Stypinski, Secretary/Treasurer: By email, read aloud:

San Bernardino County called and made clear that weeds cannot be dumped into wash. There was a runway incursion while weeds were being cleared. There were no radio calls being made that trucks and tractor were on runway. A plane had to do a go-around.

A call came to airport phone. A person living in Landers is claiming that on Saturday morning a plane was flying very low to ground.

Tim Lewis, Member: None

Dave Palacios, Member: Absent

10. ADJOURNMENT: Meeting adjourned by Irvin Craig at 19:41

Resolution to Borrow

RESOLUTION NO. 2023-1

A resolution of the Yucca Valley Airport District authorizing the submittal of an application and execution of an agreement with the California Department of Transportation, for a state airport loan in the amount of \$275,000..

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21602, provides loans for the improvement and operation of airports; and WHEREAS, the California Department of Transportation requires the Yucca Valley Airport District to adopt a resolution authorizing the submission of an application for a state airport loan;

NOW, THEREFORE BE IT RESOLVED that the Yucca Valley Airport District:

1. Authorizes filing an application for a state airport loan for the runway re pave project..
2. Authorizes execution of a Loan Agreement for the project.
3. Certifies the District's ability to repay the state loan for this project; and

BE IT FURTHER RESOLVED, that the Yucca Valley Airport District does hereby authorize Chris Saliccioli to sign any documents required to apply for and accept these loan funds on behalf of the Yucca Valley Airport District.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the Yucca Valley Airport District in the County of San Bernardino on the 12 day of April, 2023, and the resolution was duly adopted at said meeting by the following vote:

In favor 3
opposed 0
Absent 2

Yucca Valley Airport District

ATTEST: [Signature]

(name) Secretary, Yucca Valley Airport District,

President Irwin B. Liang
Yucca Valley Airport District County of San Bernardino, State of California